



Executive Team Meeting Agenda

Thursday, June 8, 2023 at 8:00 am

VIRTUAL MEETING ONLY

Approved 8/14/2023

Joint Board Present Virtual: Jesse Singerhouse, Steve Osero, Peter Kaz(joined halfway through meeting)

Consortium Present Virtual: Joe Waichulis, Ben Plunkett

WCW Staff Present Virtual: Jon Menz, Brenda Kuske

WIPFLI Present Virtual: Jess Ervin

1. Call to Order

2. Review minutes April 12, 2023 and April 14, 2022, August 19, 2022

Motion First to approve the minutes April 12, 2023 and April 14, 2022, August 19, 2022: Waichulis

Second to approve the minutes April 12, 2023 and April 14, 2022, August 19, 2022: Osero

Motion to approve the minutes April 12, 2023 and April 14, 2022, August 19, 2022: Approved

3. Review and Discussion of Fiscal and Grant Performance Reports

- a. Grant Reports
- b. Income and Expense
- c. Budget Update
- d. WIPFLI Updates
- e. Expenditure discussion related to Career Services vs other services (All Grants)
- f. Remaining Funds

Discussion: Ervin presented documents. Menz commented on audit cost as this is being discussed at the state. At this time there are only 4 auditors on the State list for the boards to choose from. The auditor cost has tripled. Menz reported that the WAI grant has been extended to 2024, which will not be going solely to WRI, and will be awarded to different vendors.

Menz reported that the state has asked the WDB to go to procurement for WIOA Youth, as WRI has continued to have a downward slide in services and meeting goals. Plunkett asked to have the work experience shown percentage to budget and percentage spent for whole experience.

Menz added that WIOA adult career services vs supportive services and training has increased and this needs to be tightened up.

Osero question about last year's dollars contract to subrecipient expenses compared to cash draw requests. WIPFLI request cash draws based on what is invoiced to WDB.

Menz indicated a downward turn in money for Dislocated Workers, but not in Youth or Adult.

Side note: Reimbursements will be coming for special meetings Winning Wisconsin from the state.

Motion First to approve the fiscal documents as presented: Osero

Second to approve the fiscal documents as presented: Waichulis

Motion to approve the fiscal documents as presented: Approved

4. Federal, State and Local Policy

- a. State Monitoring DWD
- b. Subrecipient Monitoring
- c. Risk Assessment

Discussion: State monitoring was successful. The full report will be available Board has contracted Allison Paige to assess the situation with WRI. Paige will provide a full report to the board. This

continues to be an issue and the State has offered suggestions for the direction to take. The subrecipient monitoring and risk assessment are complex and will be completed soon and distributed to WRI. The results are less than favorable for WRI.

5. Joint Boards Slate – No action Discussion only

a. Board Nominations

Menz suggested Chris Conard, PMI, as new board member.

6. Exec Team Roster:

Ben Plunkett

Menz recommended Ben Plunkett, Pierce County Supervisor to join Executive Team.

Motion First to approve Plunkett to join Executive Team: Waichulis

Second to approve Plunkett join Executive Team: Kaz

Motion to approve Plunkett to Executive Team: Approved

7. One Stop Operator – No action or discussion

8. Rapid Response(s) Updates: Deb Nichols – No action or discussion as time was cut short.

9. Service Provider – Discussion during agenda items 3 – 4.

10. Procurement – Youth/WIOA -Discussion during agenda items 3 -4

11. WCWWDB Staff Cost of Living Increase

Discussion: 3% COLA for PY22 Retro back to July 1, 2022, 3% COLA for PY23 Beginning July 1, 2023, Resulting in an increase to payroll of 640.19 per biweekly pay period for all staff. Singerhouse asked if this was discussed and voted on last year. Kuske will research past notes and report to the Board in email.

Motion First to approve annual cost of living increase: Osero

Second motion to approve annual cost of living increase: Waichulis

Motion to approve annual cost of living increase: Approved

12. Date for Next Scheduled Meeting – ~~Wednesday, August 14, 8:00 am~~ - Menomonie City Hall and Virtual.

Discussion: August 14 is a Monday. The next meeting will take place on Monday August 14, at 8:00 am.

13. Adjournment

Motion First to approve the fiscal documents as presented: Waichulis

Second to approve the fiscal documents as presented: Osero

Motion to approve the fiscal documents as presented: Approved

This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.