



Meeting Minutes

Executive Team

Wednesday April 12, 2023 at 3:30 pm

VIRTUAL MEETING ONLY

(WCWWDB Staff will be in La Crosse for Statewide Workforce Event)

Minutes

Minutes Approved June 8, 2023

Joint Board Present: Jesse Singerhouse, Peter Kaz, John Will, Steve Osero, Ben Plunkett

Consortium Present: Joe Waichulis

WCW Staff Present: Jon Menz, Brenda Kuske

1. **Call to Order:** by Singerhouse
2. **Review minutes October 13, 2022, February 8, 2023**
Motion First to approve the minutes presented: Kaz
Second to approve the minutes presented: Waichulis
Motion to approve the minutes: Approved
3. **Review and Discussion of Fiscal and Grant Performance Reports**– discussion/possible action
 - a. Grant Reports
 - b. Income and Expense
 - c. Budget Update
 - d. WIPFLI Updates
 - e. Expenditure discussion related to Career Services vs other services (All Grants)
Motion First to approve financial documents and grant reports as presented: Waichulis.
Second to approve financial documents and grant reports as presented: Will.
Motion to approve financial documents and grant reports as presented: Approved

Discussion: Menz discussed the extension of the WAI (Worker Advancement Initiative) grant for an additional year.

4. **Federal, State and Local Policy** – discussion/possible action
 - a. State Monitoring DWD
 - b. Subrecipient Monitoring
 - c. Risk Assessment

Discussion: No action needed. Menz discussed the plan for the state to attend monitoring in person the week of April. Menz discussed the opportunity to write and submit the risk assessment, not favorable to subrecipient.

5. **Joint Boards Slate**– discussion/possible action
 - a. Officers for PY23

Discussion: Officers in place.

Jesse Singerhouse Board Chair

Steve Osero Vice Chair

John Will Secretary/Treasurer

Motion First to approve PY23 officers: Kaz

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Second to approve PY23 officers: Osero

Motion to approve PY23 officers: Approved

b. Board Nominations

Discussion No Action Taken: Menz suggested adding Plunkett as a member of Executive Team. Continue to look for and add board members. There is a need for private business members on the board.

c. New Nomination Chris Conard

Motion First to approve adding Chris Conard to the board: Osero

Second to approve adding Chris Conard to the board: Kaz

Motion to approve adding Chris Conard to the board: Approved

d. Ex-Officio Directors

Discussion: Menz should the service provider be removed as Ex-Officio on the board, there are tough decisions and conversation surrounding performance and progress for subrecipients. Discussed troubling behavior from subrecipient in meeting with consultant. Will ought not to be on the board due to conflict of interest. Suggested a review of the MOUs for subrecipient.

Motion First to remove service provider as member of the board: Will

Second to remove service provider as member of the board: Kaz

Motion to remove service provider as member of the board: Approved

6. One Stop Operator – discussion/possible

a. Directors Meeting – Attendance Concerns

Discussion No Action Taken: Menz raised concerns of directors not attending meetings. These are a requirement for the OSO.

b. Steve Blodgett Retired from Job Service, Interim Director Dena Daentl

7. Rapid Response(s) Updates

8. Service Provider -discussion

Discussion: refer to item 5d on agenda

9. WCWWDB Staff Cost of Living Increase – discussion/possible action

Discussion No Action Taken: Singerhouse suggested to have Menz bring suggestions to next Executive Meeting for approval. 3% was discussed with no action taken.

10. Winning Wisconsin TDCONN Joint Meeting La Crosse, April 11 – 12

11. DWD Roundtable <https://wioa.wisconsin.gov/roundtable.htm> May 2-3, Stevens Point, WI

12. Career Venture <https://chippewa-wi.com/event/career-venture-2023/> May 4th, 8:30am to 3:00pm, L.E. Phillips YMCA Sports Center, Eau Claire, WI

13. Date for Next Scheduled Meeting – Thursday, June 8, 8:00 am - Menomonie City Hall and Virtual

14. Adjournment

Motion First to adjourn: Waichulis

Second to adjourn: Kaz

Motion adjourn: Approved

This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.

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