



WEST CENTRAL
WORKS

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Executive Committee Minutes

Wednesday, June 11th, 2025, 9:00AM

800 Wilson Avenue, Suite 310

Menomonie, WI 54751

- 1. Call to Order-901am. Peter called meeting to order-request to record meeting vote taken all members agreed to have meeting recorded.**

Virtual: Chris Conard, Steve Osero, Kortni Smith

In Person: Peter Kaz, Joe W, Jon M, Deb N, Jack S

- 2. Review of minutes of March 12, 2025 Executive Meetings - discussion/possible action**

Motion to approve: Joe W

2nd motion: Chris Conard

Motion passed

- 3. Fiscal and Grant Performance - Kortni - discussion/possible action**

- Grant Reports
- Income/Expense .
- Budget Discussion 07/01/2025 to 06/30/2026
- Proposed Allotments
- Performance Annual Results
- Funding Additions

-Kortni shared screen, and reviewed all fiscal and grant performances. Monthly grant performance report, how the grants are financially performing. Youth was fully spent at end of April. Now using 2024 funding. Met 35 % for 2023. Subrecipient overspent by career services which was part of the Board budget. On DW missed the 35% expenditure goal, not a requirement. Jon shared the in the monitoring report this will be addressed. Youth work experience fell short of 20%. PY24 current funding sources reviewed; Started July 2024- June 2026. WAI 2 is through June 2026. Goal under youth for 35% direct expenditure goal and work experience 20% . Chris asked to see examples of what goes under each category. Kortni shared the statement of activity showing breakdown. For future, monthly reports will be sent to the executive team every month from Kortni.

Reviewed fiscal and grant performance as presented and Reviewed Proposed Budget July 2025-Jun 2026.

Motion to approve: Chris Conard

2nd motion: Joe W

Motion passed.

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PY23 WIOA performance grid reviewed by Jon. There were no failures on grant performance. (requested by exec team)

4. State and Subrecipient Monitoring

- a. 2023-4 DWD Monitoring concluded 05/07/2025
- b. 2024-5 DWD to Monitor WCWWDB – 01/05/2025 to 01/14/2025

Jon shared it was a positive monitoring; expecting the formal report in July.

5. Governance: Board Structure and Policies for Review and Updates - discussion/possible action

- a. Follow Up Policy (State and Local)
- b. Consortium Access and Review – Governance
- c. In Person Meetings for the Joint Boards-alternating exec meetings on the months that Board meetings aren't happening.

Follow up policy update review from DWD updates. Any changes are red lined within document.

Effective date July 1, 2025.

Motion to approve: Chris C.

2nd motion: Joe W.

Motion approved.

Menomonie rep asked to have more data (consortium access and review-governance.) Jon shared that this is on the agenda for Joint Boards Meeting for Friday.

6. WDB CEO Report – discussion/possible action

- a. Service Provider Update
- b. Job Center Locations
- c. Strategic Planning
- d. WIOA Procurement
- e. Sector Partnership – Manufacturing Works
- f. Fundraising

Jon gave update on WRI, lost W2 in 22 counties, lost FSET in our region, WRI said they cannot keep job centers open. WRI Staff layoffs happening currently. For future job centers, Board is looking at Tech colleges, libraries, job pods, and DWD mobile career lab. Note: Minimum of 1 comprehensive center in our 9 county region is requirement. More discussion on Friday. Looking at WIOA Procurement, perhaps NWWIB could be a service provider and also CVTC. Risk assessment of WRI is high. Discussion about Manufacturing Works and direction. Fundraising we will get into details on Friday. Steve asked if we are obligated to use service providers. We can use other Board areas as a service provider.

7. Date for Next Scheduled Meeting – Wednesday, September 10th at 9am

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8. Adjournment

Open Meeting Law Information: This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.

Motion to adjourn: Steve O

2nd motion: Joe W

Motion passed. Meeting adjourned.