



West Central Wisconsin Workforce Development Board, County Consortium Boards'

Meeting Notice

Executive Committee Agenda

Wednesday, September 10, 2025 at 9AM

Teams or in Person

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Meeting ID: 225 917 262 096 5

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-
1. Call to Order
 2. Review of minutes of December 6th, 2024 Executive Meeting - [discussion/possible action](#)
 3. Grant Performance Review and Discussion
 - a. Grant Reports
 - b. Budget and Expense
 - c. Fiscal Updates (Standing Item)
 4. Consortium/WDB Board - [discussion/possible action](#)
 - a. Tim Ploetz – Replacing Bun Hanson Appointment Barron County for Consortium
 - b. Spring Valley Health - Update
 - c. Exec Committee Consortium Second Chair
 5. OSO - [discussion/possible action](#)
 - a. Out for Procurement - <https://www.wcwwdb.org/about/request-for-proposal>
 6. Congressional Updates - [discussion/possible action](#)
 - a. NOA's received in for PY 25 AP, DW and Youth
 7. WDB CEO Report – [discussion/possible action](#)
 - a. Monitoring Update – DWD April Visit – Sent in response to DWD Awaiting Closeout Letter
 - b. Subrecipient Monitoring Update
 - c. Single Audit - Complete
 - d. Personnel
 - e. New Grants

THIS IS AN OPEN MEETING AND WILL BE HELD IN ACCORDANCE WITH ALL APPLICABLE LAWS, ORDINANCES, AND REGULATIONS PERTAINING TO OPEN MEETINGS.

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- f. Job Center Updates
 - g. Service Providers
 - h. Transition Planning
 - i. System Partners
 - j. Capital Campaign
8. Policies and Procedures - discussion/possible action
- a. Monthly vs 30 Day Follow Up Policies for WIOA Case Management
 - b. **Condition:** The Property Management Policy in the Financial Manual does not contain one of the elements required by Uniform Guidance: Federal Award Identification Number (FAIN).

Criteria: [2 CFR §200.313\(d\)\(1\)](#) states: Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
9. Jon Menz CEO, Time and Travel Sheets by Chair
10. Next Scheduled Meeting: Friday, December 12 8:00 am – [Microsoft Teams](#)
- Adjournment

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