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**Meeting Minutes**  
County Consortium Meeting  
Friday, March 15, 8:00am  
**UW Stout Memorial Student Center(MSC)**  
Northwoods Room  
Pay to Park is Available Close to Entrance

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## **Agenda**

### **1. Call to Order**

**Present:** John Andrews, Dave Bartlett, Kelly McCullough, Ben Plunkett, Joe Waichulis

**Virtual:** Bun Hanson

**WDB Staff Present:** Jon Menz, Deb Nichols, Brenda Kuske

**MRA:** Lisa Hirschert

**WDB Board Present:** Peter Kaz

**Review minutes December 1, 2023**

**Motion First to approve December 1, 2023 minutes:** McCullough

**Second to approve December 1, 2023 minutes:** Plunkett

**Motion to approve December 1, 2023 minutes:** Approved

**\*Due to technical difficulties the motion was made to move out of order on the agenda. Waichulis made the motion to move to item 3 on the Agenda.**

### **2. Review and Discussion of Fiscal and Grant Performance Reports– discussion no action**

- a. Grant Reports
- b. Income and Expense
- c. Budget Update

Menz presented Grant Reports, Income and Expense and Budget Update

### **3. Federal, State and Local Policy – discussion no action**

- a. State Monitoring DWD
- b. State Monitoring 2024
- c. Subrecipient Monitoring
- d. Annual Audit

Menz presented information on the progress of State Monitoring DWD, State Monitoring 2024, Subrecipient Monitoring, and annual audit

**4. Rapid Response – Dislocation Updates:** Deb Nichols

**5. Policy Book – discussion no action**

- a. Fiscal Procedures – Micro-purchase

Micro purchase information was updated and voted on in the Exec meeting, March 13, 2024.

- b. Cost Policy Statement

Updates made to Cost Policy Statement removing all language to make general and not grant specific.

**Motion first to approve Cost Policy Statement:** Will

**Second to approve Cost Policy Statement:** Hanson

**Motion to approve Cost Policy Statement:** Approved

- c. Cost Allocation Plan

Cost Allocation was presented only

**6. Grant Updates and Presentation:** Jon Menz

**7. Meeting format and agenda items for the County Consortium going forward – discussion no action**

**8. Governance– discussion**

**9. Bylaws– discussion**

**10. Fiscal Agent Procurement Update – discussion/possible action**

- a. Scoring Committee Selection

**11. Human Resources Associate – Lisa Hirschert - MRA**

**12. Date for Next Scheduled Meeting Friday June 14, 2024 Location TBA**

**13. Adjournment**

This is an open meeting and will be held in accordance with all applicable laws, ordinances, and regulations pertaining to open meetings.